

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of January 2, 2013

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**Call to Order:**

The meeting was called to order at 7:00 p.m. by Chair Pauline Caron. The following board members were in attendance: Robert Collins, John Velliquette, Carol Introne, and Melissa Coffey. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; and Kathy Mague, Assistant Director and Head of Reference Services.

**Secretary's Report:**

The Secretary's Report for December 5, 2012 was distributed prior to the meeting. No changes were made. A **motion** was made by Robert Collins to accept the minutes as written. The **motion was seconded** by John Velliquette. All in attendance accepted the motion, **motion carried**.

**Director's Report:**

Gifts Donated to the Leach Library –

- Mrs. Margaret Wang donated \$700.00 to the library.
- Mr. Anthony Palma donated \$25.00 to the library.
- Ms. Elizabeth Ambrose donated \$45.00 to the library to purchase a subscription to the Yoga Journal.
- Ms. Mercedes Sparck donated the children's book Solomon Sire and the Fantastic Fib that was illustrated by one of her relatives.

A **motion** was made by Melissa Coffey to accept the gifts. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, January 10, 2013, at 7:00 p.m., Mr. Eric Orff will be presenting "Ticked Off Moose and Too Hot for Trout: Climate Change Impacting NH Fish and Wildlife". In this program, Mr. Orff, a retired NH Fish and Game Biologist, will discuss the impact of climate change on the state's fish and wildlife. His talk also mentions changes he has observed in the Londonderry Little Cohas Marsh over the past five decades.
- On Thursday, January 31, 2013, at 7:00 p.m., Mr. Curtis Laffin will hold the program "American Chestnut Recovery and Restoration". Mr. Laffin, a retired

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US Fish and Wildlife Ranger, will discuss the history and demise of the American Chestnut tree, and the current restoration efforts of the American Chestnut Foundation. This program is co-sponsored by the Londonderry Conservation Commission.

- On Thursday, February 21, 2013, at 7:00 p.m., Mr. J.T. Turner stars in “The Adventures of Benjamin Franklin”. Dr. Franklin (J.T. Turner) recounts his life from his youth in Boston through his days as a printer in Philadelphia, and then his years as an inventor, philanthropist, and revolutionary.
- On Thursday, March 21, 2013, at 7:00 p.m., Mr. Henry Homeyer will present “Growing Great Flowers in New Hampshire, Including Old Favorites and Lesser Known Beauties”. Mr. Homeyer discusses how to grow the flowers he highlights in his presentation, in addition to tackling common gardening issues.
- On Thursday, April 18, 2013, at 7:00 p.m., the library will host a concert with “Slattery & Stewart”. Andrew Stewart and Mary Jo Slattery play the exuberant soulful two-steps and waltzes of Cajun Louisiana, the upbeat fiddle tunes of French Canada and New England, and the occasional mountain ballad.
- On Thursday, May 9, 2013, at 7:00 p.m., Ms. Ann Welsh, UNH Cooperative Extension Volunteer, will present “New Hampshire’s Wild History: 350 Years of NH Wildlife”. This program takes participants on a virtual journey through New Hampshire’s past and focuses on changes in the land and how wildlife populations have responded over time.

### Announcements -

- The next public hearing on the budget is to be held on January 15, 2013 at 7:00 p.m.
- Barbara Ostertag-Holtkamp received an e-mail from Acting Town Manager William Hart informing her that there will no longer be a monthly budget report from the Finance Department.

### **Assistant Director and Head of Circulation Services Report:**

- During the month of December, a total of 28,654 materials were circulated as well as an additional 1,189 downloadable books.
- There were 504 participants took part in 11 Children’s Room programs and activities.
- On Monday, December 10, 2012, *Alejandro’s Olde Tyme Magic Show* was a great success with 90 participants enjoying the entertainment.
- The second half of Winter Session 2 programs begins on January 8, 2013. Registration for Spring Session 1 programs begins at 9:00 a.m. on Monday, January 28. In addition to the popular Passport to Adventure, Story Time and Toddler Time, the children’s room is pleased to announce an exciting new program, *Shake, Move, & Read*. Families will explore books through music and

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movement. This exhilarating and fun-filled program is open to participants of all ages and will be held on Wednesdays from 4:00 – 4:45 p.m. on February 6, 13, 20, and 27. Advance registration is required so please call 603-432-1127, or stop by the children's room to sign up.

- Come to the library on Monday, January 14 from 4:00 – 5:00 p.m. and bring your favorite teddy bear, to cuddle up and hear stories of bears from around the globe. Learn some bear facts about these fascinating creatures and join in a final chorus of *Teddy Bears' Picnic*. Advance registration is required and begins on Monday, January 7 at 9:00 a.m. To register, please call 603-432-1127, or stop by the children's room.
- If you are looking for an exciting way to spend Martin Luther King Day, the library will be hosting the Rainforest Reptile Show's program, *Reptiles Rock*. Come and meet a big tortoise, a large lizard, a 7-10 foot snake, and an American Alligator, and also tour the 'mini zoo'. Advance registration is required and begins on Monday, January 14 at 9:00 a.m. so please call 603-432-1127, or stop by the children's room to sign up.

**Assistant Director and Head of Reference Services Report:**

- The reference staff answered 777 reference questions and 102 directional questions in December and we logged 686 people onto the Internet.
- We have two environmentally themed programs for January. Eric Orff discusses how environmental issues affect New Hampshire wildlife in "Too Hot Trout & Ticked off Moose" and Curt Laffin talks about the history of the American Chestnut tree later in the month. The reference staff has put together a display on the environmental impacts of climate change to go along with these themes.

**Old Business:**

- Puzzle donation  
Mr. Nichols e-mailed Barbara Ostertag-Holtkamp that he was unable to attend the Trustee meeting. Barbara Ostertag-Holtkamp briefly reviewed some of the written correspondence to and/or from the library staff concerning donations. She also passed around a few photographs of children playing with the new train table set. A discussion ensued regarding the letter that Mr. Nichols sent to the Trustees about donations. Pauline Caron, Chair agreed to write a response.

A **motion** was made by Robert Collins to accept the puzzle donations. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

- FY13-14 Proposed Budget  
This was addressed under Announcements in the Director's Report.

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- ILS update  
Barbara Ostertag-Holtkamp informed the Board that Kathy Mague has been contacting Bywater Solutions and other libraries that have converted from our current system to a KOHA system. The library's management staff watched a very helpful webinar, and starting next week they will be visiting libraries in the area that run this system to take a more detailed look at staff functions. Barbara Ostertag-Holtkamp went on to say that this system is still a strong possibility, dependent upon such factors as information received from IT, information regarding server and other equipment requirements, and an analysis of the impacts to operations and staffing.

**New Business:**

- Town Elections  
Pauline Caron announced that the filing period for elected town positions is January 23 – February 1, 2013.
- FY 13-14 Proposed Budget: Management Services Line Item  
Pauline Caron stated that during the budget process the Management Services line item was taken out of individual departmental budgets and put into the Town Manager's budget for separate consideration. Pauline Caron will e-mail Joe Green and ask if the library's Management Services line item will be put back into the library's budget before the next public hearing.

A **motion** was made at 7:30 p.m. by Carol Introne to adjourn the meeting. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: January 2, 2013

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services